

SF User Group Meeting Minutes

August 19<sup>th</sup>, 2009

Recorded by WSC

Present: BSC, MSU, UND, VCSU, WSC, NDSU

**Direct Deposit purge process:**

There will be a work group meeting on Friday, August 21<sup>st</sup>. Information regarding the proposed plan will be sent out to the List Serv for feed back. Discussion regarding this process will be carried to our next meeting.

**CC User Group Items:**

Student photo access is available to any one able to change Bio Demo Data. A separate resident category for National Guard was discussed. MSU is currently in its first semester with one ND resident rate but students are still coded as Contiguous, Non Resident, etc. for reporting purposes. If a student belongs to the ND National Guard, they get the ND state Rate. Distinguishing between ND National Guard and out of state National Guard was discussed between the SF User Group members present. Discussion regarding this matter is being continued at the next meeting, September 16<sup>th</sup>.

The Guest Role is in the road map for further development and is pending due to the process being a large update.

**Complexity Issues:**

This group has not met yet.

**Direct Deposit Pre Note Item:**

An issue where a student's direct deposit information from one school showed up on another school's file was discussed. A possible reason to why this may have happened was that refund has not been issued for a period of time. Campuses are to watch for notification from Bank of North Dakota regarding this issue. If notification is received to your campus, send the student's information in on a help ticket for further research.

Direct Deposit refund and query process has been tested and is working well. Discussion regarding this will be sent through the List Serv for approval of the query and the level that it is available to.

**Development Requests:**

A request to have first name, last name for the tuition calc report was requested. Information was sent out to users for more information.

The refund outstanding balance report, refund enrollment report, and the refund pay calendar update will enter stage on September 1<sup>st</sup>.

**SF Query 815A:**

SF Query 815A is a Trial Balance report that takes a lengthy amount of time to process. As it processes, it is gathering and filtering information from all institutions. The process will only print information for the school that ran the query. The group would like users to look at the query in Stage to see if the query is important.

**Outstanding Check Reconciliation:**

It was suggested that the NDU Application pull in addresses. UND made a query to work with unclaimed property. If this query is put into production, security may need to be set up and discussion would need to take place on who would have access to the query.