

SF USER GROUP MINUTES
September 23, 2009
Recorded by DCB

Attending: BSC, DCB, DSU, LRSC, MISU, NDSCS, NDSU, UND VCSU, WSC, HECN-Marie, Dee, and Kraig.

Campus Visits:

HECN will be making campus visits to each campus to interview the Business Offices to see if there is anything they can do to help. They have started the visits and plan to be done by next spring.

External Org Requests:

Turn around time for an external org request can take up to one full business day – if more urgent then that - Please put the help ticket in with **Urgent** on it.

Bundle 14:

Bundle 14 goes into Production this Saturday. It cannot create international accounts for ACH at this time. **PLEASE** do **NOT** use this at this time.

Direct Deposit Purge Process:

The query (report) will be available in 2 weeks for the accounts inactivated. Accounts with no activity for 2 plus years will have an inactive row added. This is global data so will effect all campuses.

NDUS Direct Deposit Form:

Each school has tweaked the NDUS form to fit their school. BSC has information for the students as how to access their direct deposit info on their form. Mary will send it out for the campuses to view.

1098T's

Test team – BSC, UND, NDSU – will test in late October.

CC User Group:

Guest Role Access – will be given to the CAC Group to discuss.
Student Center default Page was not discussed at the meeting.
Email Addresses and Military status was discussed.

Complexity Issues Group:

Mary sent out an email to have all schools update the addresses they use.
They are proposing to use Primary names and in order to change names a social security card would be mandatory.

Touchnet Upgrade:

Just waiting on a PO and it will be a GO. First meeting is Oct 5th. A schedule of training will be sent out as soon as the information is received.

DR's

SF_0163 – will make the default to be Off Cycle – it will not be able to be changed so should prevent some errors. - Approved

SF_0160 – Outstanding checks with Address Query Info – Use current home address - this one was approved.

Other Issues

SF_185A – Trial balance report - does not run properly –TEST IN **STAGE ONLY** – this was tabled until next month.

Karin will check on proper font size for the Billing Statements with the postal service – it needs to be bigger.

Marie will work on #93 and #131 and also the Org name returned on 3rd party contracts.

It was suggested that for the Flag removal process - that we be able to use Multiple ID #'s. Tabled until next month.

NEXT MEETING: October 21st

NEXT MINUTES: Mayville