# CNDCAC
# February 22, 2007
# Conference Call 9:00-10:00 AM

Mike Lehnardt, BSC Jeff Jacobs and Karla Stewart-Mongeon
Mark Lowe, DSU
Joann Kitchens, LR
Mary Iverson, MaSU
JoNelle Watson, MiSU
Jim Borkowski, Bottineau
Peg Torrance, NDSCS
Kate Haugen, NDSU
Peggy Lucke, UND
Marsha Pritchert, VCSU
Brenda Wigness, WSC

NDUS and HECN: Bonnie Neas, Mick Pytlik, Dorette Kerian, Rich Lehn, Janie Adam

***1. ND HEUG Conference Update***

Karla Mongeon-Stewart is chairing the ND HEUG conference, tentatively scheduled October 1 and 2 at the Ramkota in Bismarck. User group members on the HEUG planning team are sending out emails to their user groups to get topics, to be returned to the team member by March 23rd. Committee has a conference call on the 27th. Each of the planning committee members represents a different user group. Bonnie asked Karla to keep CAC informed of the process as they go along.

***2. Update – Bonnie***

***a. 10 strategic recommendations***

Senior CND staff had a retreat yesterday wherein they reviewed and prioritized the 10 recommendations, based upon $2.8 M in one-time money. Bonnie reviewed the projects and the rationale for the prioritization. Governor's budget didn't have funding for the CND Exec. Director position, so that was added. Bonnie is seeing some signs of support working with legislative leaders, and is optimistic that we can improve from where we are today as she moves through the Senate. Kate asked about the 11.5 positions: 4 functional business analysts – 1 HR, 1 Finance/G&C, 2 SA, 3.5 Data Center, 4 programmer analysts. Bonnie will share further information on this.

*c. CND Exec. Dir. Search*

Two finalists with some interviews taking place next week. Final interview is scheduled for March 6th, with Randall making the final decision.

***3. Committee leadership***

Bonnie recommends to the CAC that they name their own chair. Bonnie would continue to participate and Sharon would provide administrative support. Send nominations and offers to volunteer to Bonnie so someone is named by next meeting.

***4. CND Directors Current Status Reports***

In the CND retreat, there was discussion about improving communication to the campuses about activities and progress. There will be discussions within CND about developing a more formal process. Appreciation was expressed for the updates Scott has been sending out the past couple of weeks (TouchNet and Ad Astra).

***a. Finance – Mick***

Primary activity is production support. Trying to concentrate on getting rid of Help tickets as they move to the upgrade. (21 development, 16 technical, 58 functional tickets as of today). Have made some changes to the effort reporting processes for grants (consistent logic in the processes), working with users on testing. Into upgrade mode with Mick spending the majority of his time going through planning and analyzing the steps in the upgrade. Tech folks are analyzing differences between 8.4 and 8.9 and our customizations/modifications. New functionality will be identified and there will be discussions with campuses about the new functionality that might eliminate the need to replace current customizations/mods.

***b. SA – Scott Mahar***

No report.

***c. Application Systems Development – Janie Adams for Nancy Haskins***

No report.

***d. HRMS – Teri Thorsen (vacation)***

No report.

**e. SA Data Center – Dorette Kerian**

Hardware RFP coming back on the 28th for installation this summer. Begin working on APWorks in April, first automating current job scheduling, and then working with the campuses. Managing times jobs can run during key times. Data base change over will be significant for the Data Center people.

Bonnie asked the directors who didn't report today to send a written update report to CAC.

**5. *Steam Valve Issues***

Bonnie indicated CAC is the group to evaluate if the steam valve issues are valid. This discussion will be continued at the next meeting.

## *Next Meeting – Thursday, March 8th, 9:00-11:00 AM.*

Peggy Lucke 2/22/07