

CND Campus Advisory Committee
Conference Call
May 24, 2007 9:00 – 11:00 AM
Mark Lowe, Peggy Lucke Co-Chairs

Participants:

Jeff Jacobs, BSC
Mark Lowe, DSU
Joann Kitchens - LRSC
Mary Iverson – MaSU
Jonelle Watson – MiSU
Jim Borkowski – MiSU-B
- NDSCS
Viet Doan – NDSU
Peggy Lucke –UND
Marcia Pritchert – VCSU
Nikki Strand – WSC
Julie Schepp - NDUS

HECN:

Mick Pytlik
Rich Lehn
Scott Mahar
Dorette Kerian
Jennifer Kunz
Nancy Haskins

1. ND HEUG – Jeff Jacobs reported that they are struggling to put the pieces together, short on session titles (Student Records, most others have more than enough). July 1 is the target date. Meeting sometime next week via conference call.
2. ConnectND Executive Directors Report, Mick Pytlik:
 - Suggestion for a joint Oversight Committee/CAC face to face meeting at the end of June (28 or 29) in Bismarck. Agenda will center on the 10 recommendations that were funded by the legislature including laying out plans, high level timelines, how to proceed.
 - Recruitment for Finance Director position is underway. Search committee, chaired by Teri Thorsen, will be reviewing applicants and will meet next week.
 - CND funding, some one time, some base, covered the 10 recommendations from Bonnie and Randall. In order of priority: (1) 11.5 positions (4 BA, 7.5 tech or developer), recruitment is underway with plan to fill positions 7/01 or as soon after as possible; (2) Financials upgrade is underway (PeopleTools upgrade as a separate project) and the decision has been made to go to 9.0 version. 9.0 has been out for 7 months and there's a fair amount of confidence in it; (3) Data Center hardware upgrade is underway, with equipment coming in on a daily basis, targeting completion before the start of fall semester; (4) SA Upgrade is being planned with a fair amount of work going on to identify timelines and processes. The Oracle upgrade lab will be used to get the first pass at the upgrade done. High level timelines will be available at the end of June at the joint meeting; Jennifer Kunz is assisting with project management; (5) Security Risk Assessment, Bonnie Neas will

lead the organization of the effort through June; (6) Data Center Disaster Recovery, in conjunction with the 9.0 upgrade, to be in place when we go live with 9.0; (7) Consistent tool set, change to Oracle database. Randall has negotiated an agreement with Oracle for a system wide license. Implementation will take place in conjunction with 9.0 upgrade; (8) Data Warehouse, have license from PS for CS, already had licenses for HRMS and finance with the state. Planning will happen along with the CS 9.0 upgrade. Have not gone very deep into the finance and HRMS process, will be a consideration in the finance upgrade. Data Warehouse won't be available until after student 9.0 upgrade; (9) CRM – RFP out on the street, with Fall 08 target (for 09 fall academic year); (10) User Productivity Kit, has been licensed for both finance and CS. It will be used throughout the upgrade for some fit gap, functionality demonstrations, and ultimately training and documentation and it will be available fairly soon.

- Other projects going on – Web access for housing is coming up this summer; T2 parking system to web go live in October and the eCommerce piece for the spring; FAMIS upgrade 8I to XI version (web services application), KRONOS upgrade.
- Finance 9.0 extends support life for another 13-14 months.
- June meeting agenda – Mick will follow up with Mark and Peggy.

3. Institutional Reports

- BSC – No report
- LRSC – No report
- DSU - No report
- LRSC – No report
- MaSU – Just finished grades and MaSU is still having problems with identifying GPAs for academic probation and scholarship. Mary believes the problem goes back to the original setup. They were told they had to include GPAs from transfer work. Later, UND and NDSU went with just institutional GPA (not including transfer). Mayville thought the queries were working right, but since changes were made to 59 and 73 no longer work and they cannot get the data. Mary stated Roy Lillfors and Mary Bergstrom working very hard on this issue. Mary has had to do P/S by hand every term because the queries are not accurate. The advisor transcript is now accurate, showing both GPA's; queries are recalculating and are not accurate. Scott will follow up.
- MiSU – Retro process – last they heard you can do retros from one funding source to another, but not from one to many. Peggy suggested Jonelle contact Sharon Berning as UND is also struggling with retros causing problems with the payroll journal.
- MiSU-B – No report
- NDSCS – No report
- NDSU – During the implementation of electronic notification of FA awards NDSU discovered freshmen who had not been matriculated could not accept their award. Therefore, NDSU had to matriculate about 1600

admitted freshmen, which presents a problem when they need to clean up at the end of the year. Jeanie Enebo is running the second round of FA awarding which took 3 hours. All schools are in the same situation – freshmen do not have access to many of the Campus Connection navigations that a matriculated student has – can't access FA award until they are matriculated. The issue will come up through the FUG groups. Jeff Jacobs suggested the solution might be to let them have the option of returning the award letter or going into CC once they are matriculated. Schools that gave the option of returning the award letter or using Self Service haven't seen the issues. Awarding process at Mayville – FA cannot award when there aren't credits – when do you post transfer credit – as soon as info is received. Matriculate immediately.

- VCSU – No report
- WSC – No report
- NDUS – No report
- UND – UND's comments included under Scott's report.

4. Directors Reports, Finance, Mick Pytlik:

- No progress on nVision. Hopes to get to it this afternoon or early next week.

5. Directors Reports, Student Admin, Scott Mahar:

- Touchnet – rolled out in 3 phases, 1st phase is to see the bill and pay online, beginning July 3rd; 5/30 and 31 sessions with TouchNet and campus staff at HECN, also 2nd day Bank of ND here to discuss PCI compliance and the first meeting of the TouchNet Advisory Council to go over the project plan, business case, timeline, and general implementation philosophy.
- Upgrade timeline – Goal is to be live by August 2008; continue in planning stages and getting contracts ready with Oracle. Also planning meeting with Oracle shortly.
- SAP – Getting closer, but not there yet. Three issues have been identified to go back to FA User Group – test credits, audit credits, courses that don't appear on the official transcript. Jeff and Marcia reported a couple of minor student help tickets and Jeff noted the queries aren't working correctly. Mark stated that DSU has received responses to Help tickets that the process is working according to design, though it may or not be in line with campuses' process. Mark asked if it was a breakdown in training. Scott responded that decisions were made early on that were not fully explained and there are issues at various campuses. Peggy stated that compliance with federal regulations regarding SAP is a campus responsibility. SAP is not working for UND and the staff that has responsibility for compliance is not satisfied with the level of compliance from the reports and extremely concerned. The primary issues of concern for UND include transfer F's not being counted as attempts, allowing students with blank or missing grades to be set to Meets without including

the credits associated with the blanks, and not correctly evaluating students due to an incorrect calculation of enrolled terms. UND's financial aid and records office staff are working together to develop a SAP process for UND and they reported at a meeting earlier today that they are close to accomplishing that goal.

- Portal Enhancement – addresses: DSU would like to see the student required to change their address - once per semester, before registration. Scott reported it will be up to the campus to run the process. Tricia Campbell is waiting for feedback to the latest proposed version of the portal enhancement. Each CAC member is to email Peggy the name a representative from their campus and she will convene a conference call with this group for the purpose of reviewing the latest version and providing feedback to Tricia and the student records group. The student records group needs to be involved as they will be the most significantly impacted. Scott was asked if the address change process had to be the same for all institutions. Scott will follow up and get back to us with an answer to that question.
- Ad Astra – Finalizing last schools who want to move to the events section. Also moving the portal into production this week. Wrap up formal project next week.
- Appworx (Dorette) - technical issues are causing problems with the installation. Consultants will be on campus the week of June 4th.
- Jennifer and Scott are looking at plans, working with Nancy and Dorette's group to come up with a process to make sure all of the products are included in the timeframe to get them done.

6. Directors Reports, HRMS, Teri Thorsen:

- Teri is on vacation.
- Windstar – DSU uses also. Mick will follow up.

7. Directors Reports, Applications Systems Development, Nancy Haskins:

- Nothing additional to report.

8. Directors Reports, Data Center, Dorette Kerian:

- Equipment is coming in. MSI is coming in the first week in June to start with storage and then add the machines. It feels like we're on track for the first part of August.

9. Critical Issues

- Further action is on hold pending completion of institutional budgets.

10. CAC members are reminded to pass information along to their campus colleagues. Communication is a critical part of our responsibility as CAC members.

11. CAC member to serve on Security Risk Assessment working group.

- Viet Doan will represent CAC on this group.

12. Next meeting:

- Watch for further details regarding a joint meeting with the Oversight Committee in late June in Bismarck.

Respectfully submitted,

Peggy Lucke, acting secretary